

**Minutes of Regular Meeting**  
**The Board of Trustees**  
**January 22, 2018,**  
**Boerne Independent School District**

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A Regular Meeting of the Board of Trustees of Boerne Independent School District was held on Monday, January 22, 2018, beginning at 4:00 PM in the Administration Building, 235 Johns Road, Boerne, TX 78006-2023.

**I. ESTABLISH QUORUM**

The Board President ensured that a minimum of four board members were present. The President then stated, for the record, the names of those present and those absent. All members were in attendance.

President        Rich Sena  
Vice President    Carlin Friar  
Secretary        Joe Tidwell  
Members         Dale Adams, Maritza Gonzalez-Cooper, Alan Rich, Donna Sharp  
Presenter: Board President

**II. CLOSED SESSION**

**Rich Sena announced at approximately 4:00 pm, in addition to any items listed that may be appropriately discussed in a Closed Session the board will now convene in closed session to discuss the following items; Pursuant to Texas Government Code Chapter 551 of the Texas Open Meeting Act for the following purposes:**

- A. PERSONNEL (551.074, .075, .082)
- B. DISCUSSION OF ANY ITEMS RELATED TO SUPERINTENDENT EVALUATION, GOALS, TIMELINE AND INSTRUMENT
- C. DISCUSS THE PURCHASE, LEASE AND VALUE OF REAL PROPERTY (551.072)
- D. DISCUSSION OF NEGOTIATED CONTRACTS OR AGREEMENTS FOR PROSPECTIVE GIFTS OR DONATIONS (551.073)
- E. CONSULTATION WITH PRIVATE ATTORNEY ON MATTERS PERTAINING BUT NOT LIMITED TO ANY PENDING LITIGATION OR PERSONNEL MATTERS

**III. OPEN SESSION**

**Rich Sena announced the Board would reconvene in Open Session at approximately 6:30 p.m.**

- A. PLEDGE OF ALLEGIANCE AND MOMENT OF SILENCE  
BHS and CHS Students AFJROTC students led those attending in reciting the Pledge of Allegiance to the U.S. and Texas flags followed by a moment of silence.
- B. APPROVAL OF AGENDA  
**MOTION WAS MADE TO APPROVE THE AGENDA AS PRESENTED:**  
**MOTION WAS SECONDED AND CARRIED BY ALL THOSE MEMBERS PRESENT.**

C. COMMENDATION OF STUDENTS, STAFF, AND COMMUNITY ACHIEVEMENTS

Commendations and recognitions included the following:

BMSN students received VFW Patriot's Pen Essay Awards

BMSS students received VFW Patriot's Pen Essay Awards

BHS Academic All-State

CHS Academic All-State

BISD Trustees were each presented an art piece in honor of TASB'S Board Recognition Month Theme "Soar".

Original Art piece was painted by Arianna Bohman, a Junior at CHS with additional students crafting an attached wire Kite sculpture.

The following students (10<sup>th</sup> graders) did the attached wire sculptures

Jordan Mandry

Kimberly Hierholzer

Deven McDonald

Mrs. Jordan Pease, Art Teacher, CHS.

D. INNOVATIVE TEACHER PRESENTATION - BMS-SOUTH

**Christine Grossenbacher, BMSS Innovative teacher presented the new middle school Technology Applications III class, Elements of Media Design.**

IV. CONSIDER ACTION, IF ANY, REGARDING ITEMS DISCUSSED IN CLOSED SESSION

**The board then took action on the following Closed Session items presented by Rich Sena:**

**A MOTION FOR APPROVAL THAT THE BOERNE ISD BOARD OF TRUSTEES ACCEPT THE RESIGNATION OF THE LISTED EMPLOYEE ACCORDING TO THE TERMS STATED IN SUCH RESIGNATION:**

**MOTION WAS SECONDED AND PASSED UNANIMOUSLY.**

**A MOTION FOR APPROVAL THAT THE BOERNE ISD BOARD OF TRUSTEES OFFER A ONE YEAR PROBATIONARY TEACHER, CONTRACT TO THE LISTED NEW HIRE FOR THE 2017/2018 SCHOOL YEAR:**

**MOTION WAS SECONDED AND PASSED UNANIMOUSLY.**

**A MOTION FOR APPROVAL THAT THE BOERNE ISD BOARD OF TRUSTEES OFFER A ONE YEAR PROBATIONARY ADMINISTRATOR CONTRACT TO THE LISTED NEW HIRE FOR THE REMAINDER OF THE 2017/2018 SCHOOL YEAR:**

**MOTION WAS SECONDED AND PASSED UNANIMOUSLY.**

**Dr. Elaine Howard was announced as the new HR Director.**

V. COMMENTS FROM VISITORS.

**There were no visitor comments offered.**

VI. GOVERNANCE

A. CONSIDER APPROVAL OF TASB UPDATE DEC (Local) AT FINAL READING

**A MOTION FOR APPROVAL BY THE BOERNE ISD BOARD OF TRUSTEES TO APPROVE TASB POLICY DEC (LOCAL)**

**MOTION WAS SECONDED AND PASSED UNANIMOUSLY.**

- B. CONSIDER APPROVAL AT FINAL READING FOR TASB LOCAL DISTRICT UPDATE 109 AFFECTING (LOCAL) POLICIES (SEE ATTACHED LIST OF CODES)

**A MOTION FOR APPROVAL THAT THE BOERNE ISD BOARD OF TRUSTEES APPROVE TASB LOCAL DISTRICT UPDATE 109 AS PRESENTED. MOTION WAS SECONDED AND PASSED UNANIMOUSLY.**

- C. CALL SCHOOL BOARD GENERAL ELECTION OF MAY 5, 2018

Rich Sena announced Boerne ISD would Order the General Election of May 5, 2018 for Trustee Places 1, 2 and 3:

**Election Order in English and Spanish, to hold a General Election for Places 1, 2 and 3 for the Board of Trustees on Saturday, May 5, 2018; Specifying the place and times for Early Voting beginning April 23, 2018 and ending on May 1, 2018, and for mailing ballots;**

- Designating 8:00 a.m. on Wednesday, January 17, 2018 as the First Day to File for a Place on the May 5, 2018 General Election Ballot and; 5:00 p.m. on Friday, February 16, 2018 as the Filing Deadline for the General Election;**
- Authorizing Marcia Leach, Election Administrator to enter into a joint election agreement with Kendall County Elections for the General Election for Trustees, May 5, 2018;**
- And that Staci Decker, Kendall County Election Administrator be appointed the Early Voting Clerk.**

**A MOTION FOR APPROVAL THAT THE BOERNE ISD BOARD OF TRUSTEES APPROVE ELECTION ORDER AS PRESENTED. MOTION WAS SECONDED AND PASSED UNANIMOUSLY.**

**Carlin Friar, Joe Tidwell and Alan Rich, have each filed applications for a place on the ballot.**

- D. CONSIDER APPROVAL OF LEGISLATIVE UPDATES TO THE 2017-2018 STUDENT CODE OF CONDUCT

**Legislative updates have been incorporated into the 2017-2018 Student Code of Conduct. A MOTION FOR APPROVAL THAT THE BOERNE ISD BOARD OF TRUSTEES APPROVE UPDATES TO THE 2017-2018 STUDENT CODE OF CONDUCT. MOTION WAS SECONDED AND PASSED UNANIMOUSLY.**

- E. APPROVAL OF MINUTES FROM PRIOR MEETINGS

**A MOTION TO APPROVE MINUTES AS PRESENTED FROM THE PRIOR REGULAR MEETING OF DECEMBER 4, 2017 AND THE SPECIAL MEETING OF JANUARY 8, 2018. MOTION WAS SECONDED AND PASSED UNANIMOUSLY.**

F. REPORTS FROM BOARD MEMBERS - Including but not limited to activities in connection with Board appointed sub-committees, committees with Board representation, Board training and Board Operating Procedures.

Board members gave brief updates on committees with Board representation.

**Dale Adams** – Gave update regarding facilities;

**Maritza Gonzales-Cooper** – Provided updates on upcoming Bond Oversight committee; noting Mr. Gideon had been asked to give presentation at the next board meeting to share updates; in addition, she reminded those in attendance that BEF's Rock On at the Ranch Gala would be held on March 3<sup>rd</sup> at Flores Country Store in Helotes.

**Donna Sharp** - Reported being impressed at the number of people who attended the first District of Innovation (DOI) meeting and looks forward to seeing results of that collaborative effort. There are thirty-nine people on the committee who will be determining what exemptions BISD wants to target for the innovation plan.

**Carlin Friar** – Provided updates on several areas including:

special education and 504 meetings, reporting Dr. Holly Robles is doing a good job regarding drug/alcohol education;

the legislative action committee at the state level to conclude their work soon;

and at the local government roundtable there has been great information sharing and a lot of collaboration between governmental entities in the local area.

**Rich Sena** – Noted that the first meeting of Government School finance task force meets tomorrow.

**Alan Rich** – Gave Budget Committee update on being budget focused and how to best use resources.

## VII. SUPERINTENDENT'S DIVISION

### A. SUPERINTENDENT'S REPORTS

#### 1. Curriculum Audit

Dr. Tommy Price introduced Dr. Holly Kaptain, Executive Director for (CMSi) Curriculum Management Solutions, Inc. CMSi who did a presentation on the findings of the Curriculum Audit which was presented at an earlier time on the agenda.

**The Curriculum Management Audit is a systems audit that does not focus solely on district curriculum, but on all departments (Finance, Human Resources, Operations,...) and how well the systems support the instruction of the students.**

**A MOTION FOR APPROVAL THAT THE BOERNE ISD BOARD OF TRUSTEES APPROVE CURRICULUM AUDIT AS PRESENTED.**  
**MOTION WAS SECONDED AND UNANIMOUSLY PASSED.**

#### 2. Parent Satisfaction Survey

Dr. Price presented the results of the recently conducted parent survey detailing the commitments below;

Boerne Independent School District is committed to creating a great place for students to learn, teachers to teach, staff to work, and for parents to send their children to receive a great education. To build on this commitment, the leadership of the school district gathers and analyzes data on essential goals and measures, including Parent Satisfaction. The district's continued journey of excellence using Parent Satisfaction goals aligned to strategic actions and appropriate progress monitoring measures based on the Evidence-Based Leadership<sup>SM</sup> framework began in Fall 2017.

The leadership of the district maintains a focus on data to identify gaps, take action, and follow through to ensure continuous improvement. The Parent Satisfaction Survey was administered to all parents/caregivers with a child in the school district to assess the level of satisfaction parents have with their child's school. Collecting feedback from parents/caregivers allows leaders to recognize the good work that many school leaders, teachers, and staff accomplish every day, and to identify gaps in performance that should be addressed.

## VIII. LEARNING DIVISION

### A. TEKS Resource System and Instructional Rounds 1-15-18

Presenter: Dr. Jodi Spoor

Dr. Spoor gave a presentation regarding the Curriculum Audit findings. In addition, Dr. Spoor provided details of the purchase of the TEKS Resource System (TRS) which has been met with favorable response.

## IX. FINANCIAL SERVICES DIVISION

### A. RECEIVE MONTHLY FINANCIAL REPORT AND BOARD ACTION ON FINANCIAL MATTERS DIRECTLY RELATED TO THOSE REPORTS (INCLUDING BUDGET AMENDMENTS, INVESTMENTS, DONATIONS and TAX COLLECTION REPORTS)

**MOTION FOR BISD BOARD OF TRUSTEES TO APPROVE BUDGET AMENDMENTS, AND ACCEPT DONATION AND TAX COLLECTION REPORTS AS PRESENTED. MOTION WAS SECONDED AND PASSED UNANIMOUSLY.**

### B. PURCHASING REPORT

**MOTION FOR BISD BOARD OF TRUSTEES TO ACCEPT PURCHASING REPORT AS PRESENTED. MOTION WAS SECONDED AND PASSED UNANIMOUSLY.**

## X. HUMAN RESOURCES DIVISION

No items to report this month.

## XI. OPERATIONS DIVISION

### A. CONSIDER APPROVAL OF SENATE BILL 693 SEAT-BELT LAW

PROPOSED MOTION:

Recommend the Board of Trustees approve adding three-point seat belts to school bus specifications for all district purchases/leases of school buses from model year 2018 forward.

**MOTION FOR BISD BOARD OF TRUSTEES TO APPROVE ADDING THREE-POINT SEAT BELTS TO SCHOOL BUS SPECIFICATIONS FOR ALL DISTRICT PURCHASES/LEASES OF SCHOOL BUSES FROM MODEL YEAR 2018 AND ONWARD (SENATE BILL 693).**  
**MOTION WAS SECONDED AND UNANIMOUSLY PASSED.**

### B. BOND PROJECT MONTHLY UPDATE INFORMATION ONLY - January 2018

Included in the board packet as information only was the monthly Bond Project Report, containing a summary of current activities and relevant information pertaining to the 2013/2016 Bond Programs.

**XII. FUTURE BUSINESS ITEMS**

**February 12, 2018 Board Candidate Workshop**

**February 26, 2018 Regular Brd Meeting**

Superintendent State of the District  
Commend DTOY and Campus Teachers of the Year  
Required Report on Board Continuing Education Credits  
Any Business Related to the Trustee Election of May 5, 2018

**March 26, 2018 Regular Board Meeting**

Commend District Support Staff Employee of the Year  
Any Business Related to the Trustee Election of May 5, 2018

**XIII. ADJOURNMENT**

**THERE BEING NO FURTHER BUSINESS, A MOTION TO ADJOURN WAS MADE AT  
APPROXIMATELY 10:04 P.M.  
MOTION WAS SECONDED AND UNANIMOUSLY APPROVED**

**BOARD APPROVED ..... JANUARY 22, 2018**